

# JESUP'S LANDING HOMEOWNERS ASSOCIATION, INC.

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## MEETING NOTIFICATION(S)

NOTICE IS HEREBY GIVEN of a Board of Directors Meeting, Annual Meeting of the Membership, and Board Organizational Meeting to take place at the following date, time, and location:

**Date:** Tuesday, May 23, 2017  
**Time:** 6:30 PM  
**Location:** Community Clubhouse  
476 Gee Hammock Lane Winter Springs, FL 32708

**Board Meeting:** The purpose of this meeting is to obtain Board approval of the final draft of the Architectural Standards and Guidelines as presented by the Architectural Committee. The draft of these standards is available on the community website, <http://www.jesupslandinghoa.org/>. Once approved by the Board, these will be mailed to all residents, and enforcement begins 30 days following the mailing.

**Annual Meeting & Board Organizational Meeting:** The purpose of the meeting is to elect one (1) Directors to serve a 3-year term on the Board of Directors for **Jesup's Landing Homeowners Association, Inc.** and any business as may be lawfully presented to the membership. All Directors serve on a volunteer basis and without compensation. If you are interested in serving on the Board of Directors, please complete and return the enclosed Notice of Intent to be a Candidate form to be received no later than **Friday May 19, 2017** for your name to be preprinted on the ballot. Nominations will also be taken from the floor. An organization meeting shall immediately follow to determine the Officer positions.

**If you are unable to attend this meeting it is very important for you to complete and return your proxy.** A pre-addressed, return envelope is enclosed for your convenience. A quorum at Membership meetings shall consist of 20 percent (20%); 35 lots, of the total voting interest in the Association whether represented in person or by proxy. **A quorum of the Membership must be established for the election of Directors to be held and other Association business conducted.** If you have questions concerning proxies, or how to complete them please contact Jessica Cox, CMCA, Association Manager, at 386-310-2853 or via email to [jcox@lelandmanagement.com](mailto:jcox@lelandmanagement.com).

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## BOARD OF DIRECTORS MEETING

The purpose of this meeting is to adopt Architectural Standards and Guidelines.

**Call to Order/ Proof of Notice of Meeting/ Establish Quorum**

**Approval of Prior Meeting Minutes**

**Unfinished Business**

- Adoption of Architectural Standards and Guidelines

**New Business**

**Open Discussion from the Floor (Sign Up Required)**

**Adjournment**

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## ANNUAL MEETING AGENDA

Immediately Following the Board Meeting there will be an Annual Meeting of the Membership for the purpose of electing a Board of Directors.

**Call to Order/ Proof of Notice of Meeting/ Certification of Proxies- Establish Quorum**

**Approval of Prior Meeting Minutes**

**Election of Directors**

- Nominations from the Floor

**Unfinished Business**

**New Business**

**Open Discussion from the Floor (Sign Up Required)**

**Adjournment**

Annual Meeting Cannot Be Called to Order Unless 20% of the Membership is Present in Person or By Proxy. If no quorum is present, the Organizational Meeting will not be held.

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## **BOARD ORGANIZATIONAL MEETING AGENDA**

Immediately following the Membership Meeting there will be an Organizational Meeting of the Board of Directors for the purpose of establishing officer positions.

**Call to Order/ Proof of Notice/ Establish Quorum**

**Appointment of Board Member Officer Positions**

**New Business**

Confirm Next Meeting Date

**Adjournment**

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**Enclosures: Agenda, Proxy, Proxy Envelope Intent to Candidate Form. Architectural Standards and Guidelines are available on the website.**